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THE BURDWAN CENTRAL CO-OPERATIVE BANK LTD.
REGD. H.O: 64, G.T. ROAD, BURDWAN - 713 101 (WEST BENGAL)

Head Office

Ref. No.: Con.- 176 / 2011-12.

Date: May 12, 2011.

Tender Notice inviting sealed quotations for purchase of Desk-Top, Pass-Book Printer, Dot-Matrix Printer, Scanner

Tender Notice inviting sealed quotations for purchase of the following items from experienced vendors with the terms & conditions mentioned below: -

Sl. No.	Particulars	Quantity	For which location
1)	Model – HP Pro 3090 HP Dual Core PC, 2.8 Ghz, Intel chip set and mother board with 1 GB RAM & 320 GB Sata HDD 18.5" TFT Monitor, Optical Mouse, Keyboard MS Windows 7 Operating System	25	In branches of this bank within the Burdwan District.
2)	Model – HP Pro 3090 HP Dual Core PC, 2.8 Ghz, Intel chip set and mother board with 1 GB RAM & 320 GB Sata HDD 18.5" TFT Monitor, Optical Mouse, Keyboard MS Windows 7 Operating System	06	Accounts Section, B.M.B. (1), Loan Section, B.M.B. (1), Data Centre (1), Establishment Section (2), Grade-II (Fund Section) [1] (Head Office at Burdwan)
3)	Model – HP Pro 3090 HP Core-2 Duo PC, 2.8 Ghz, Intel chip set and mother board with 2 GB RAM & 320 GB Sata HDD 18.5" TFT Monitor, Optical Mouse, Keyboard MS Windows 7 Operating System	01	DM (Fund) (Head Office at Burdwan)
4)	LIPI PB-2/ Modi Olivetti Pass Book printer	25	In branches of this bank within the Burdwan District.
5)	Epson 2175 DMP Printer 19 pin 136 column	39	In branches, Central Accounts and DC of this bank within the Burdwan District.
6)	HP Scan Jet G-2410, Flatbed Scanner, 48 Bit Flatbed CCD Scanner, 1200 x 1200 dpi resolution	30	In branches of this bank within the Burdwan District.
7)	HP Scan Jet Enterprise 7500 Flatbed Scanner Series	01	For DC (Head Office at Burdwan)

Terms & conditions: -

- (1) The vendor should be direct dealer or authorized service provider of the manufacturer (Supporting documents need to be attached & authorization from the manufacturer to quote, need to be submitted).

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- (2) The rate to be quoted should be inclusive of all taxes & cost of MS Windows 7 operating system.
- (3) **Warranty: -**
- | | | |
|------------------------|---|-------------------|
| For PC | - | 3 years on-site. |
| For Pass-Book Printer | - | one year on-site. |
| For Epson 2175 Printer | - | One year on-site. |
| For Scanner | - | One year on-site. |
- (3) Lowest rate is not the sole criteria for selection.
- (4) The vendor should have order value of more than ` 5,00,000/= in single order or ` 10,00,000/= in three orders within the last three years, preferably in similar nature.
- (5) Credentials to be submitted. Preference would be given to those vendors with banking clients.
- (6) Rate should be valid for at least 4 (four) months from the date of opening of Tender.
- (7) The number of machine may be increased or decreased depending upon the situation at the time of purchase
- (8) Order may be issued part by part.
- (9) Schedule of Tender: -
- | | | |
|--|---|---|
| (a) Date of Publication | - | 14.05.2011, |
| (b) Last date of Submission of tender | - | 30.05.2011 up to 11-00 a.m. |
| (c) Date of opening of Tender | - | 30.05.2011 at 12-00 noon. |
| (d) Date of display of the short-listed vendors. | - | 01.06.2011 at 11-00 a.m. |
| (e) Date of negotiation with the short-listed vendors separately for each item | - | 02.06.2011 & 03.06.2011 (if necessary) |
| (e) Date of finalization of the vendors | - | In the BOD meeting of the bank to be informed later on. |
- (10) The date may be changed which would be communicated in the Notice Board of the Head Office of this bank in due time.
- (11) The vendors should submit a declaration that vendors submitted the tender fully knowing the terms & conditions of the Tenders.
- (12) Payment shall be made after successful delivery and installation of machines and submission of bills along with installation certificate from the Branch Manager of the concerned branch or concerned officer of Head Office.
- (13) The bank reserves the right to cancel any or all of the vendors at any time without assigning any reason thereof.

- (14) Sealed quotations should be super-scribed "**Tender for purchase of Hardware**" and to be deposited at the Record Section of Head Office of this bank within the schedule mentioned above.

By order The Burdwan Central Cooperative Bank Ltd.