



Ph: (0342) 2560355 (Chairman)
(0342) 2663161 (C.E.O.)
(0342) 2662163 (FAX)

THE BURDWAN CENTRAL CO-OPERATIVE BANK LTD.
REGD. H.O: 64, G.T. ROAD, BURDWAN - 713 101 (WEST BENGAL)

Head Office

Ref. No.: Con.- 400 / 2011-12.

Date: 01.07.2011

TENDER NOTICE

Sealed quotations are invited for the items of furniture as per enclosed list for the proposed premises of bank's Burdwan Evening Branch. Rates are inclusive of all charges to be quoted as per serial number of items mentioned in the enclosures as per schedule mentioned in the enclosure.

Intending tenderers should furnish credentials for similar works, preferably in the banks.

The bank reserves the right to accept/reject/split any/all the offers/quotations without assigning any reason therefore.

Chief Executive Officer

Memo No.: Con.- 400 / 1(7) / 2011-12.

Date: 01.07.2011.

Copy forwarded with a request to display the Notice with the enclosures in the Notice Board of the office to: -

- (1) The Deputy / Assistant Registrar of Co-operative Societies, Burdwan Range – I/II/III,
- (2) The Joint Registrar of Co-operative Societies, Western Zone, Purta Bhaban, Burdwan,
- (3) The District Engineer, Zilla Parishad, Burdwan,
- (4) The Branch Manager, B.C.C.B. Ltd., Burdwan Evening Branch,
- (5) Notice board of the Head Office.

Chief Executive Officer

**DESCRIPTION OF ITEMS OF FURNITURE AND COUNTERS FOR WHICH
TENDERS FOR FURNISHING WORK ARE INVITED BY THE BANK FOR
ITS PROPOSED PREMISES OF BURDWAN EVENING BRANCH.**

Design of the counter and furniture will be supplied by the bank: -

1. Bank's General Counter and Cash Counter: -
 - (i) Supplying and fitting, fixing of General Counter and cash counter made of teak wood and all ply should be of water proof and laminated (approved by the bank) complete – rates be quoted per rft.
 - (ii) Side partition of counter made of waterproof ply and formica finish – rate for sft. be quoted.
 - (iii) Natch lock – rate be quoted.
 - (iv) Rates for Mortic lock.
 - (v) Godrej drawer's lock – rate be quoted.
 - (vi) 3' – 0 height partition with water proof ply and formica finish with 2" x 1½" wooden frame with both sides 6 mm. ply exposed surface covered by 1 mm. lamination with fitting and fixing for cash counter – rate per sft. be quoted.
2. **MANAGER'S CHAMBER:** -

It should be 7'-0 height having air-circulation facilities and be made with 2" x 1½" wooden frame. Bottom and upper portion with both sides 6 mm. ply exposed surface covered by 1 mm. lamination with fitting and fixing and middle portion with 6 mm. thickness glass with doors. Rate per sft. be quoted.
3. Cash cage front with glass of 6 mm. thickness with hand holes in wooden frame etc. Complete with fitting and fixing – Rate per sft.
 - i) Supplying and fitting of automatic door closer. Rate be quoted.
 - ii) Supplying, fitting of passage door – Rate per sft.
 - iii) Cash Cage back – made of anodized aluminium frame with taper Deep ornamental aluminium grill in ½" thickness both sides pre-laminated exterior grade particle board etc. Complete : Rate per sft.
 - (iv) Cash cage side made of 2" x 1½" wooden frame. Bottom and upper portion with both sides 6 mm. ply exposed surface covered by 1 mm. lamination – Complete – rate per sq. ft.
4. Providing pillar cover with ½" thickness with water proof ply and laminated finish with teak wood heading – Rate per sq. ft.
5. Foot-rest at ledger counter and cash counter made with ¾" thickness in waterproof ply with painting – Rate per footrest.
6. Locker step with polish (outside) – Rate be quoted.
7. Locker step (inside) made of ¾" waterproof ply, polished and complete : Rate be quoted.
8. Manager's full Secretariat Table : Size - 6' x 3' x 2.5' made of good quality of C.P. teak wood ¾" thick water proof laminated ply finish with three drawers (8"x 14"x 6") and cup board each of rat proof with good locks and keys and tiffin slate in right side : Rate be quoted.

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9. Side – Cabinet (left) of Manager’s table 3' x 2' x 4" with ¾" water proof ply and laminated finish – rates be quoted.
10. Window/door pelmet with ½" waterproof ply and laminated finish in complete with fitting, fixing as per length : rate per rft.
11. Curtain cloth with bank’s approved quality and with all fitting, fixing complete – rate per metre and also with inside steel pipe, socket and fitting complete – rate per rft.
12. Foot-rest for Manager’s Table – rate.
13. Half-Secretariat Table of standard size and good quality (both steel and wood – separate rate be quoted) with water proof ply finish and sunmica top without glass and left side cupboard with footrest.
14. Modern type ordinary wooden top table with drawers (size : 4.5' x 2.5' x 2') of C.P. teakwood with footrest and drawers with 6 levers lock and keys highly polished and finished : rates be quoted.
15. Manager’s Table glass 4' x 2' with supply and fixing.
16. Supplying and fixing of toilet mirror.
17. Supplying and fixing of towel rod for toilet.
18. Supplying and fixing of door closer for cash room.
19. Supplying of centre table made of C.P. teak wood – size 3' x 1.5' with one shelf – formica top highly finished and polished.
20. What-not – made of C.P. teak wood 3' x 2.5' x 15" with three shelves including top and bottom highly polished and finished.
21. Good quality papoose : rate to be quoted.
22. Notice Board : Made of 12 mm ply with 12 mm jolly board and front surface to be covered by cloth and perimeter be fixed with polished bid.
23. C.P. teak wood frame work : 1" thick - 3' x 2' frame front glass of 7/32" thick inside insulation board and blazer both including locking arrangement with bank’s name and emblem highly polished and complete in all respect.
24. Any other item/items which may be found necessary the rates of the same may please mentioned after visiting of the sites by the Tenderer.
25. Rate of items is to be quoted with full specification of items inclusive all charges.
26. The tenderers must visit the sites and shall meet Sri Dipak Sarkar, Deputy Manager, for necessary inspections in the matter. The works are to be carried out under supervision of bank’s authorized person.
27. The bills for the stated furnishing works will be vetted by bank’s authorized person.
28. The entire furnishing works shall be completed within 30 (thirty) days on receipt of the order from the bank.
29. The vendors are requested to quote for buy-back of existing counter and wooden chairs, long-bench on **‘as is where is’ condition.** Dismantling and removal of the items are to be made by the vendors at their own responsibility and risks.

Other terms & conditions: -

- (1) Quantity: The number of items may be increased or decreased.
- (2) Criteria: Lowest rate would not be the sole criteria for selection.
- (3) The number of item may increase or decrease.
- (4) Rate should be valid for 4 (four) months.
- (5) Schedule of Tender :
 - (a) Date of publication : 02.07.2011
 - (b) Last date of submission of Tender : 14.07.2011
up to 12:00 noon.
 - (c) Date of opening of the Tender : 14.07.2011
at 3-00 p.m.
 - (d) Date of short-listing of the vendors to be displayed
in the Notice Board of the Head Office of this bank : 15.07.2011
at 11:00 a.m..
 - (d) Date of negotiation : 15.07.2011
from 11:30 a.m.
 - (e) Date of finalization : in the BOD
meeting of the bank
- (6) Any change of date will be notified in the Notice Board of the Head Office of this bank.
- (7) Payment : It should be made by Account Payee cheque after deduction of necessary taxes & duties.
- (8) Defect liability period : 10% from the payment shall be deducted for defect liability period of 6 months from the date of delivery and any defects detected within the period or after the period would be realized from the vendor.
- (9) The authority reserves the right to cancel the Tender partly or fully without assigning any reason thereof.

Chief Executive Officer



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THE BURDWAN CENTRAL CO-OPERATIVE BANK LTD.
REGD. H.O: 64, G.T. ROAD, BURDWAN - 713 101 (WEST BENGAL)

Head Office

Ref. No.: Con.- 401 / 2011-12.

Date: 01.07.2011

TENDER NOTICE

Sealed quotations are invited for the items of furniture as per enclosed list for repair and renovation of bank's Panagarh Branch. Rates are inclusive of all charges to be quoted as per serial number of items mentioned in the enclosures as per schedule mentioned in the enclosure.

Intending tenderers should furnish credentials for similar works, preferably in the banks.

The bank reserves the right to accept/reject/split any/all the offers/quotations without assigning any reason therefore.

Chief Executive Officer

Memo No.: Con.- 401 / 1(7) / 2011-12.

Date: 01.07.2011

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- (1) The Deputy / Assistant Registrar of Co-operative Societies, Burdwan Range - I/II/III.
- (2) The Joint Registrar of Co-operative Societies, Western Zone, Purta Bhaban, Burdwan.
- (3) The District Engineer, Zilla Parishad, Burdwan.
- (4) The Branch Manager, B.C.C.B. Ltd., Panagarh Branch,
- (5) Notice board of the Head Office.

Chief Executive Officer



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REGD. H.O: 64, G.T. ROAD, BURDWAN - 713 101 (WEST BENGAL)

Head Office

Ref. No.:

Date: 30.06.2011.

**DESCRIPTION OF ITEMS OF FURNITURE AND COUNTERS FOR WHICH
TENDERS FOR FURNISHING WORK ARE INVITED BY THE BANK FOR
ITS PANAGARH BRANCH.**

Design of the counter and furniture will be supplied by the bank: -

1. Bank's General Counter and Cash Counter: -
 - (i) Supplying and fitting, fixing of General Counter and cash counter made of teak wood and all ply should be of water proof and laminated (approved by the bank) complete – rates be quoted per rft.
 - (ii) Side partition of counter made of waterproof ply and formica finish – rate for sft. be quoted.
 - (iii) Natch lock – rate be quoted.
 - (iv) Rates for Mortic lock.
 - (v) Godrej drawer's lock – rate be quoted.
 - (vii) 3' – 0 height partition with water proof ply and formica finish with 2" x 1½" wooden frame on with both sides 6 mm. ply expose surface covered by 1 mm. lamination with fitting and fixing for cash counter – rate per sft. be quoted.
2. Cash cage front with glass of 6 mm. thickness with hand holes in wooden frame etc. Complete with fitting and fixing – Rate per sft.
 - (i) Supplying and fitting of automatic door closer. Rate be quoted.
 - (ii) Supplying, fitting of passage door – Rate per sft.
 - (iii) Cash Cage back – made of 2" x 1½" frame on with both sides 6 mm. ply expose surface covered by 1 mm. lamination with fitting and fixing – Complete : Rate per sft.
 - (iv) Cash cage side made of 2" x 1½" frame on with both sides 6 mm. ply expose surface covered by 1 mm. lamination with fitting and fixing – Complete : Rate per sft.
3. Providing pillar cover with ½" thickness with water proof ply and laminated finish with teak wood heading – Rate per sq. ft.
4. Foot-rest at ledger counter and cash counter made with ¾" thickness in waterproof ply with painting – Rate per footrest.
5. Window/door pelmet with ½" waterproof ply and laminated finish in complete with fitting, fixing as per length : rate per rft.
6. Curtain cloth with bank's approved quality and with all fitting, fixing complete – rate per metre and also with inside steel pipe (1"), socket and fitting complete – rate per rft.
7. Good quality papoose : rate to be quoted.

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8. Any other item/items which may be found necessary the rates of the same may please mentioned after visiting of the sites by the Tenderer.
9. Rate of items is to be quoted with full specification of items inclusive all charges.
10. The tenderers must visit the sites and shall meet Sri Dipak Sarkar, Deputy Manager, for necessary inspections in the matter. The works are to be carried out under supervision of bank's authorized person.
11. The entire furnishing works shall be completed within 30 (thirty) days on receipt of the order from the bank.
12. The vendors are requested to quote for buy-back of existing counter and 13 numbers wooden chair, one number long-bench on iron-frame on '**as is where is' condition**. Dismantling and removal of the items are to be made by the vendors at their own responsibility and risks.

Other terms & conditions: -

- (1) Quantity: The number of items may be increased or decreased.
- (2) Criteria: Lowest rate would not be the sole criteria for selection.
- (3) The number of item may increase or decrease.
- (4) Rate should be valid for 4 (four) months.
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- (9) The authority reserves the right to cancel the Tender partly or fully without assigning any reason thereof.

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